

Aid for completion of the questionnaire on entry to a ESF+ or JTF-funded project

Form version: 1.4

All information collected at the beginning refers to the individual status at the time of entry to the project, i.e. immediately prior to commencement of participation.

Question block 1 to 3: The information required here is self-explanatory. This information must be completed unless marked as optional (*).

The data collected under question block 1 will be stored in encrypted form in the central database efREporter4 and in the electronic communication system efDialog Saxony-Anhalt for data protection purposes. The linking of name and address data to the characteristic data is only permitted for the purpose of carrying out mandatory checks and follow-up surveys as part of the scientific monitoring of ESF+ and JTF funding. Name or address details will at no time be transmitted for reporting purposes to the European Commission or any other national authority. Further information on the storage and use of data can be found in the information sheet of the EU Managing Authority ERDF/ ESF/JTF in the Ministry of Finance of the State of Saxony-Anhalt on the processing of personal data in accordance with the General Data Protection Regulation (GDPR) for participants.

Question block 4: This information on employment status must be completed. 4a/ 4b: Unemployed/ long-term unemployed

According to the provisions of Book III of the Social Code (SGB III), unemployed persons are deemed to be persons who are registered as unemployed with the Employment Agency or the Job Centre. Those persons who have been unemployed for more than 12 months are deemed long-term unemployed. The following breaks in unemployment are not taken into account within a five-year period in accordance with Section 18 SGB III:

- Periods of an active labour promotion measure or for integration into work in accordance with Book II of the Social Code,
- Periods of illness, nursing care or a ban on employment under the Maternity Protection Act,
- Periods of care and education of children requiring supervision or support of relatives in need of care,
- Periods of an integration course pursuant to Section 43 of the Residence Act or of job-related language training (German) pursuant to Section 45a of the Residence Act, as well as periods of a measure required for determining the equivalence of a professional qualification acquired abroad with a domestic professional qualification, for the granting of the authorisation to exercise a profession or for the granting of the authorisation to use a professional title,
- Employment or self-employment for a total period of six months,
- Periods during which employment was not legally possible, and
- short breaks in unemployment without proof.

If the facts of an innocuous break are not usually evident in the documents of the employment service, prima facie evidence shall be sufficient.

4c: Economically inactive persons:

Economically inactive persons are deemed not to be part of the labour market, i.e. are neither registered as unemployed nor in gainful employment. This includes voluntary conscripts as well as participants in voluntary services who have worked for pay or profit to some extent during the reference week, pupils, full-time students and individuals on full-time parental leave. Job seekers who are not in employment and not registered as unemployed are also deemed to be economically inactive persons (European Commission definition based on the national definition of unemployment).

4d: Pupils or students

The information is self-explanatory.

4e: school education and training

The information is self-explanatory.

4f: vocational education and training

The information is self-explanatory.

4g: Volunteer or conscript

The information is self-explanatory.

4h/ 4i: Workers, employed persons, self-employed persons

Employed persons and workers are individuals who are in paid employment, i.e. all employees (manual workers, white-collar workers, civil servants, company trainees, professional soldiers), irrespective of whether they are subject to social security contributions or marginally employed, and who are not registered as unemployed at the same time, as well as all self-employed persons and supporting family members (definition of the European Commission).

Question block 5: The highest level of formal education is to be specified here. Multiple answers are not permitted. This information must be completed.

Question block 6: The information is self-explanatory. This information is not mandatory.

Question block 7: Third-country nationals are persons who are not citizens of an EU Member State. This information is not mandatory.

Question block 8: You are regarded as having a migration background if you were not born in Germany and immigrated to Germany after 1949 and/or one of your parents was not born in Germany and immigrated to Germany after 1949, or you do not have German citizenship. This information is not mandatory.

Question block 9: The question must be answered with "yes" if at least one of the following criteria is met. You belong to the recognised minority of

- Sinti or Roma,
- of the Danish minority,
- of the Frisian ethnic group or
- of the Sorbian ethnic group.

This information is not mandatory

Question block 10: Rural area means that the region in which you live is very sparsely populated, i.e. sparsely inhabited (in relation to the area). This information is not mandatory.

Linguistic equality

The names of persons and functions in this information sheet shall apply equally to all genders.