

Aid for completion of the questionnaire on exiting an ESF+ or JTF-funded project

Form version: 1.4

For the information to be collected upon exit, the EU guidelines provide for a time window of four weeks following the participant's individual exit from the project.

Question block 1 to 4:

The information required here is self-explanatory. This information must be completed unless marked as optional (*).

The data collected under question block 3 will be stored in encrypted form in the central database efREporter4 and in the electronic communication system efDialog Saxony-Anhalt for data protection purposes (pseudonymised). The linking of name and address data to the characteristic data is only permitted for the purpose of carrying out mandatory checks and follow-up surveys as part of the scientific monitoring of ESF+ and JTF funding. Name or address details will at no time be transmitted for reporting purposes to the European Commission or any other national authority. Further information on the storage and use of data can be found in the information sheet of the EU Managing Authority ERDF/ ESF/JTF in the Ministry of Finance of the State of Saxony-Anhalt on the processing of personal data in accordance with the General Data Protection Regulation (GDPR) for participants.

Question block 5:

This information on employment status must be completed.

5a: Economically inactive participants looking for work following participation.

The participant has registered as a job seeker with the employment agency or job centre up to 4 weeks after exiting the project. This indicator should be understood as a change in the situation following participation in the ESF+ or JTF project. Upon entry to the project, the participant must therefore have been inactive and not looking for work. (European Commission definition)

5b: Participants who complete school education after participation

Participants in mainstream schooling or in education or training up to 4 weeks after leaving the project; this also includes the commencement of a course of studies. This indicator should be understood as a change in the situation after participation in a ESF+ or JTF project. Upon admission to the project, the participant must therefore have been inactive and not looking for work.

5c: Participants who complete vocational training after participation

Participants who are in education or training up to 4 weeks after exiting the project; this also includes commencement of a course of studies. This indicator should be understood as a change in the situation after participation in a ESF+ or JTF project. Upon entry to the project, the participant must therefore

not have been in vocational training. If a sponsored student starts vocational training immediately after exiting the project, that will also be recorded under this indicator. (European Commission definition)

5d: Participants who demonstrably obtain a qualification after participation

Participants who acquire a qualification up to 4 weeks after exiting the project. Qualification means:

- the formal outcome of an assessment and validation process after a competent body has determined that an individual's learning outcomes meet the specified standards; or
- certification of a vocational qualification/continuing education measure, or
- achievement of a higher level of education according to ISCED or the European EQF or German Qualifications Framework (Deutscher Qualifikationsrahmen - DQR).

There must be a qualified certificate in the sense of a qualified certificate of participation, which shows the duration and subject of the project and proves that the participant has also completed the planned project components (formal result). The implementing institution may be the "competent authority". The qualification is to be obtained as a result of participation in a ESF+ or JTF project. (European Commission definition)

5e: Participants who take up employment following participation

The participant has a job as an employee up to 4 weeks after exiting the project.

If the participant has taken up employment after participation (work as an employee), the participant may have been either unemployed or not employed upon entry to the project.

5f: Participants who are self-employed following participation

The participant is self-employed for up to 4 weeks after exiting the project.

If the participant is self-employed after participation, the participant may have been unemployed, economically inactive or gainfully employed upon entry to the project.

5g: Participants whose employment status is unchanged after participation

The participant may have been unemployed, inactive, employed, self-employed, in education/training upon entry to the project and continue to have this status immediately after exiting the project.

Linguistic equality

The names of persons and functions in this information sheet shall apply equally to all genders.